

## Information Sheet for the Scholarship Programme *Berufliche Anerkennung in Baden-Württemberg*

### What can the scholarship *Berufliche Anerkennung in Baden-Württemberg* be used for?

The scholarship programme *Berufliche Anerkennung in Baden-Württemberg* (professional recognition in Baden-Württemberg) is intended to support people in having professional qualifications and academic degrees acquired in foreign countries fully recognised. People who have a foreign academic degree that cannot be recognized are also supported in order to improve their chances to find employment in Baden-Württemberg. The scholarship holders are supported in the following areas:

- Recognition procedure (determination of the equivalence of foreign professional and academic qualifications) and assessment of certificates by the *Zentralstelle für ausländisches Bildungswesen* (Central Office for Foreign Education – ZAB)
- Compensation measures and preparatory courses for knowledge tests and aptitude tests
- Language courses preparing participants to reach a language level needed to qualify for a vocation
- Measures to improve access to employment for people with foreign academic degrees in non-regulated professions

In the areas mentioned above, scholarship holders may apply for funding for:

- Fees of the recognition authorities (first and additional application)
- Translation fees
- Course fees
- Education materials
- Living expenses
- Travel expenses
- Childcare expenses

## How much does the scholarship grant?

There are two scholarship variants:

- Monthly scholarship (duration: 2-12 months, amount: maximum EUR 1,000 per month)
- One-time grant (maximum EUR 1,000)

## Who can apply for a scholarship?

People with a foreign professional qualification or academic degree

- who are German citizens  
or are citizens of another member state of the European Union  
or have a residence title  
or have an *Aufenthaltsgestattung* (temporary residence permit for the time of the asylum request) according to §55 *Asylverfahrensgesetz* (Asylum Procedure Law),
- who have had their primary residence in Baden-Württemberg for at least three months or can assure that they seek employment in Baden-Württemberg,
- whose occurring expenses are not paid for by funds from the *Arbeitsagentur* (federal employment office) according to *Sozialgesetzbuch III* (German Social Code II, SGB III) or the *Jobcenter* (job centre) according to SGB II,
- who cannot pay for occurring expenses with their own funds:
  - Income limit: The annual income of a single person may not exceed EUR 26,000 (gross); for people who are married or in a civil union, the income of the partner must be factored in and the income limit rises to EUR 40,000 (gross). If children belong to the household, the income is reduced by the respective child allowances.
  - Asset limit: The financial assets may not exceed EUR 12,000. The limit is raised by EUR 3,000 for the spouse/civil partner and for each child.

## Which documents must be provided?

- Completed scholarship application form and, if applicable, proofs of income such as unemployment benefit (*Arbeitslosengeld I or II*), housing benefit

(*Wohngeld*), educational support (*BAföG*), vocational training assistance (*Berufsausbildungsbeihilfe*),

if the applicant receives other public benefits at the time of application → application form available at:

[http://ikubiz.de/fileadmin/dateien/Antrag\\_Stipendienprogramm.pdf](http://ikubiz.de/fileadmin/dateien/Antrag_Stipendienprogramm.pdf)

- Copy of the identity card or passport
- If applicable, a copy of the residence permit, the *Duldung* (certificate of suspension of deportation) or the *Aufenthaltsgestattung* according to § 55 *Asylverfahrensgesetz*
- A certificate of registration or a written statement assuring that the applicant seeks employment in Baden Württemberg if the primary residence has not been in Baden-Württemberg for three months
- List of planned expenditures (quote, cost estimate, information on course fees etc.)

**In addition**, the following documents are to be provided if the scholarship has been applied for **before the issuing** of a notification of assessment or a Statement of Compatibility by the ZAB:

- Certified and translated certificates attesting professional experience and other training certificates
- Tabular curriculum vitae in German which lists all training courses and all gainful employment
- Written statement from the job centre or from the federal employment office attesting that the applicant cannot be funded from the placement budget according to § 44 SGB III → application form:  
[http://ikubiz.de/fileadmin/dateien/Formular\\_Arbeitsagenturen\\_Jobcenter.pdf](http://ikubiz.de/fileadmin/dateien/Formular_Arbeitsagenturen_Jobcenter.pdf)
- Optional: Assessment of a recognition advice centre whether the recognition procedure would improve the long-term chances of the applicant to find employment that corresponds to their professional qualifications and to secure their own livelihood

**In addition**, the following documents are to be provided if the applicant applies for support for compensation measures or comparable measures **after the issuing** of a notification of assessment or a Statement of Compatibility by the ZAB:

- Written statement from the job centre or from the federal employment office attesting that the applicant cannot be funded through a measure for activation

and professional integration (§ 45 SGB III) or a measure for further vocational training (§ 81 SGB III) → application form:

[http://ikubiz.de/fileadmin/dateien/Formular\\_Arbeitsagenturen\\_Jobcenter.pdf](http://ikubiz.de/fileadmin/dateien/Formular_Arbeitsagenturen_Jobcenter.pdf)

- Notification from the competent authority as well as an exact description of the planned compensation measure and a list of the costs involved
  
- Optional: Assessment of a recognition advice centre whether the measure would improve the long-term chances of the applicant to find employment that corresponds to their professional qualifications and to secure their own livelihood

→ Detailed information on the scholarship programme can be found in the award guidelines at:

[http://ikubiz.de/fileadmin/dateien/Vergaberichtlinie\\_Stipendienprogramm.pdf](http://ikubiz.de/fileadmin/dateien/Vergaberichtlinie_Stipendienprogramm.pdf)