



**YOU CAN FIND THE APPLICATION FORM AND ALL OTHER DOCUMENTS  
NEEDED FOR YOUR APPLICATION AT:**

[www.stipendienprogramm-bw.ikubiz.de](http://www.stipendienprogramm-bw.ikubiz.de)

The award guidelines and the information sheet are also  
available in German and simple German.



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**SCHOLARSHIP PROGRAMME**

**PROFESSIONAL  
RECOGNITION  
IN BADEN-  
WÜRTTEMBERG**



# SCHOLARSHIP PROGRAMME PROFESSIONAL RECOGNITION IN BADEN-WÜRTTEMBERG

In the light of increased demand for skilled workers in Baden-Württemberg and the growing number of refugees, the Baden-Württemberg Stiftung started the scholarship programme *Professional recognition in Baden-Württemberg*. The scholarship programme is intended to support individuals in having their professional qualifications and academic degrees acquired in foreign countries fully recognised and in improving their chances of access to employment suited to their qualifications in Baden-Württemberg.

## WHICH COSTS CAN BE COVERED?

For the recognition procedure and the certificate assessment procedure (of the Central Office for Foreign Education), the fees for first and additional applications as well as for translation costs can be covered. Furthermore, qualification costs for full recognition, professional licensing or professional integration as well as expenses for teaching materials, transport, living or childcare can also be covered.

## WHAT IS THE VALUE OF THE SCHOLARSHIP?

Monthly scholarships of EUR 500, 800 or 1,000 are granted for a maximum duration of 12 months. Before and/or after that, one-time grants amounting to a maximum of EUR 1,000 may also be provided.

## WHO CAN APPLY FOR A SCHOLARSHIP?

- ▶ Persons who have a foreign professional qualification or academic degree
  - ▶ and who:
    - are German citizens or
    - are citizens of another member state of the European Union or
    - have a residence title or
    - have a certificate of suspension of deportation or
    - have a temporary residence permit for the time of their asylum application
  - ▶ and who have had their primary residence in Baden-Württemberg for at least three months or declare in writing that they are seeking employment in Baden-Württemberg
- 
- The applicant must not be entitled to payments from the Federal Employment Office or the Job Centre for the costs
  - The annual income of a single person may not exceed EUR 26,000 (gross); for people who are married or in a civil union, the limit rises to EUR 40,000 (gross)
  - The financial assets may not exceed EUR 12,000 (the limit is increased by EUR 3,000 for the spouse/civil partner and for each child)

**Important:** The application for the scholarship must be submitted before costs are incurred or the measure begins 3 weeks in advance.

## WHICH DOCUMENTS MUST BE PROVIDED?

1. Application for the scholarship
2. Copy of identity card
3. If applicable, a copy of the residence permit, the certificate of suspension of deportation or the temporary residence permit for the time of the asylum request
4. Registration certificate or written affirmation that the applicant is seeking employment in Baden-Württemberg
5. If applicable, proof of income if the applicant already receives government benefits
6. Proof of the costs which you wish to have covered

## YOU HAVE NO ASSESSMENT NOTICE OR STATEMENT OF COMPARABILITY YET?

Then you must provide the following additional documents:

1. Certified and translated certificates attesting professional experience and other training certificates
2. Tabular curriculum vitae
3. Written statement from the Job Centre or from the Federal Employment Office attesting that you are not eligible for funding through one of their programmes
4. Assessment of a recognition or qualification advice centre whether the recognition procedure would improve your chances of finding employment that corresponds to the qualifications (optional)

## YOU ALREADY HAVE AN ASSESSMENT NOTICE OR STATEMENT OF COMPARABILITY?

Then you must provide the following additional documents:

1. Written statement from the Job Centre or from the Federal Employment Office attesting that you are not eligible for funding through one of their programmes
2. Copy of the notice of the recognition authority with information on planned training courses
3. Assessment of a recognition or qualification advice centre whether the recognition procedure would improve your chances of finding employment that corresponds to the qualifications (optional)